



THE KENYA GAZETTE

Published by Authority of the Republic of Kenya

(Registered as a Newspaper at the G.P.O.)

Vol. CXVI—No. 56

NAIROBI, 2nd May, 2014

Price Sh. 60

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GAZETTE NOTICE NO. 2919

INSTITUTIONAL FRAMEWORK FOR THE JOINT
NATIONAL AND COUNTY GOVERNMENTS CAPACITY
ASSESSMENT AND RATIONALISATION PROGRAMME OF
THE PUBLIC SERVICE

ESTABLISHMENT

IT IS notified for the general information of the public that the Cabinet Secretary for Devolution and Planning has, in furtherance of the decision of the Summit to implement a joint capacity assessment and rationalization programme for the public service at the national and county levels of government, established the institutional framework for the joint national and county governments programme.

INTER-GOVERNMENTAL STEERING COMMITTEE

1. There is established the Inter-Governmental Steering Committee.

2. The Inter-Governmental Steering Committee comprises of—

- (a) the Cabinet Secretary for Devolution and Planning;
- (b) the Cabinet Secretary for the National treasury;
- (c) the Cabinet Secretary for Labour, Social Security and Services;
- (d) the Chairperson of the Council of Governors;
- (e) the Chairperson of the Public Service Commission;
- (f) the Chairperson of the Salaries and Remuneration Commission;
- (g) the Chairperson of the Commission for Revenue Allocation;
- (h) the Chairperson of the Commission for the Implementation of the Constitution;
- (i) the Chairperson of the Transition Authority;
- (j) the Attorney-General; and
- (k) the Chairperson of the Human Resource and Social welfare committee of the Council of Governors.

3. The Cabinet Secretary for Devolution and Planning and the Chairperson of the Council of Governors shall be the co-chairpersons of the Inter-Governmental Steering Committee.

4. The functions of the Inter-Governmental Steering Committee are—

- (a) to provide vision, leadership and policy direction for the capacity assessment and rationalisation programme;
- (b) to oversee the implementation of the capacity assessment and rationalisation programme; and
- (c) to report on the implementation of the capacity assessment and rationalisation programme to the Summit established under section 7 of the Intergovernmental Relations Act, 2012.

5. The Inter-Governmental Steering Committee may co-opt other members as may be required to better perform its functions.

6. The Inter-Governmental Steering Committee shall meet at least two times in a year at such times and places as may be appropriate.

INTER-AGENCY TECHNICAL COMMITTEE

7. There is established the Inter-Agency Technical Committee.

8. The Inter-Agency Technical Committee comprises of—

- (a) the Principal Secretary in the Ministry of Devolution and Planning;
- (b) the Principal Secretary in the National Treasury;
- (c) the Principal Secretary in the Ministry of Labour, Social Security and Services;
- (d) the Secretary to the Public Service Commission;
- (e) the Pensions Secretary in the National Treasury;
- (f) the Secretary to the Salaries and Remuneration Commission;

(g) the Solicitor-General;

(h) the Principle Administrative Secretary in the Ministry of Planning and Devolution in charge of the Directorate of Public Service Management;

(i) a representative of the Commission for the Implementation of the Constitution;

(j) a representative of the Transition Authority;

(k) a representative of the Council of Governors;

(l) a representative of county public service boards;

(m) a representative of county assembly service boards;

(n) a representative of the Kenya Institute of Public Policy Research and Analysis;

(o) a representative of the Federation of Public Service Trade Unions (PUSETU);

(p) a representative of the Union of Kenya Civil Servants (UKCS);

(q) a representative of the County Government Workers Union;

(r) two persons representing the private sector in Kenya appointed by the Cabinet Secretary for Devolution and Planning; and

(s) three persons with expertise and experience in public sector restructuring appointed by the Cabinet Secretary for Devolution and Planning.

9. The functions of the Inter-Agency Technical Committee are—

(a) to provide overall management of the capacity assessment and rationalisation programme;

(b) to implement the policy directions of the Inter-Governmental Steering Committee;

(c) to provide technical assistance to ministries, departments and county governments;

(d) to facilitate consultation with ministries, departments, county governments and administrators of schemes of service for public officers affected by the capacity assessment and rationalisation programme;

(e) to approve activities for the implementation of the capacity assessment and rationalisation programme;

(f) to monitor and evaluate the capacity assessment and rationalisation programme;

(g) to oversee preparation of the framework for the capacity assessment and rationalisation programme which includes—

(i) policy guidelines;

(ii) principles of capacity assessment and rationalisation;

(iii) criteria for capacity assessment and rationalisation;

(iv) appeal mechanisms;

(v) institutional arrangements for the implementation of the framework for the capacity assessment and rationalisation programme; and

(vi) monitoring and evaluation strategies;

(h) to develop a communications strategy for the capacity assessment and rationalisation programme;

(i) to develop training and sensitisation materials for the affected public officers;

(j) to develop an implementation plan for the capacity assessment and rationalisation programme;

(k) oversee the appointment of a lead consultant and supervise the lead consultant in the execution of that lead consultant's duties; and

(l) mainstream gender, youth and persons with disability concerns in the implementation of the capacity assessment and rationalisation programme.

10. The Inter-Agency Technical Committee shall—

- (a) hold meetings as often as is necessary for the discharge of its functions and in any case, at least once in a month, at places and times that it shall consider proper;
- (b) regulate its own procedure; and
- (c) co-opt other persons as shall be required by the Inter-Agency Technical Committee for the performance of its functions.

11. The Principal Administrative Secretary in the Ministry of Devolution and Planning, Directorate of Public Service Management and the representative of the Transition Authority shall be the co-chairpersons of the Inter-Agency Technical Committee.

INTER-AGENCY SECRETARIAT

12. There is established an Inter-Agency Secretariat which comprises of representatives from—

- (a) the Ministry of Devolution and Planning;
- (b) the Ministry of Labour, Social Security and Services;
- (c) the National Treasury;
- (d) the Pensions Department of the National Treasury;
- (e) the Public Service Commission;
- (f) the Office of the Attorney-General and Department of Justice;
- (g) the Transition Authority;
- (h) the Salaries and Remuneration Commission; and
- (i) the Council of Governors.

13. The functions of the Inter-Agency Secretariat are—

- (a) to co-ordinate the implementation of the decisions and directions of the Inter-Agency Technical Committee;
- (b) to provide technical assistance and support to the rationalisation technical committees of ministries and departments and the rationalisation steering and technical committees of county governments;
- (c) to facilitate the work of the lead consultant;
- (d) to co-ordinate and facilitate the sensitisation and training activities;
- (e) to receive and analyse progress reports from the lead consultant;
- (f) to report to the Inter-Agency Technical Committee on the work of the lead consultant;
- (g) to ensure compliance with the guidelines and;
- (h) to monitor and evaluate the capacity assessment and rationalisation programme.

14. The Inter-Agency Secretariat shall—

- (a) hold meetings as often as is necessary for the discharge of its functions;
- (b) regulate its own procedure; and
- (c) co-opt other persons as shall be required for the Inter-Agency Secretariat for the performance of its functions.

15. The Inter-Agency Secretariat shall engage such number of experts as it may deem necessary for the performance of its functions.

MINISTERIAL/DEPARTMENTAL RATIONALISATION TECHNICAL COMMITTEES

16. Each ministry or department shall establish a rationalisation technical committee.

17. Each rationalisation technical committee shall be responsible to the Inter-Agency Technical Committee for the overall implementation of the capacity assessment and rationalisation programme in the ministry or department and as such shall—

- (a) undertake institutional review of the Ministry/Department;
- (b) Assess skills and competencies required including determining optimal staffing;
- (c) establish existing human resource capacity in the Ministry/Department in terms of numbers and skills;

(d) identify staff eligible for re-deployment or transfer or separation;

(e) sensitize and train all staff affected by the programme;

(f) prepare reports to the Inter-agency Technical Committee; and

(g) generally implement the Programme in their respective Ministry/Department.

18. Each Rationalisation Technical Committee comprises of—

- (a) the Principal Secretary or the Authorised Officer, as the case may be, who shall be its chairperson;
- (b) the head of the human resource department, who shall be its secretary;
- (c) heads of department;
- (d) the head of the planning unit;
- (e) the head of the finance unit;
- (f) the head of the accounting unit;
- (g) a representative of the Public Service Commission;
- (h) a representative of the Directorate of Public Service Management of the Ministry of Devolution and Planning; and
- (i) the lead consultant.

19. A Rationalisation Technical Committee shall—

- (a) hold meetings as often as is necessary for the discharge of its functions and in any case, at least once in a month, at places and times that it shall consider proper;
- (b) regulate its own procedure; and
- (c) co-opt other persons as shall be required by the Technical Committee for the performance of its functions.

COUNTY RATIONALIZATION STEERING COMMITTEES

20. Each county government shall establish a County Rationalisation Steering Committee to be chaired by the respective Governor and comprising of the following-

- (a) Executive Committee Members;
- (b) Chairperson of the County Public Service Board;
- (c) Chairperson County Assembly Service Board;
- (d) Union Representative;
- (e) County Commissioner;
- (f) Transition Authority County Coordinator;
- (g) Representative, Ministry of Labour;
- (h) County Attorney; and
- (i) County Secretary, who will be Secretary to the Committee.

21. The functions of the County Rationalization Steering Committees are to—

- (a) provide vision, leadership and policy direction for the capacity assessment and rationalisation programme in the county;
- (b) oversee the implementation of the capacity assessment and rationalisation programme in the county;
- (c) work in consultation with Inter-agency Technical Committee and prepare periodical reports to the Inter-Agency Technical Committee;
- (d) approve and implement sensitization and training programmes; and
- (e) verify the lists of the staff identified for re-deployment, transfer or separation, if any.

22. The County Rationalization Steering Committee shall—

- (a) hold meetings as often as is necessary for the discharge of its functions and in any case, at least once in a month, at places and times that it shall consider proper;

- (b) regulate its own procedure; and
 (c) co-opt other persons as shall be required by the County Rationalization Steering Committee for the performance of its functions.

COUNTY RATIONALISATION TECHNICAL TEAM

23. Each county government shall establish a Rationalisation Technical Team which shall be chaired by the member of the relevant county executive committee responsible for matters relating to the county public service.

24. Each Rationalisation Technical Team shall also comprise of—

- (a) the chief officers of the relevant county departments;
 (b) the Secretary to the relevant county public service board;
 (c) the Secretary to the relevant county assembly service board;
 (d) the relevant county co-ordinator of the Transition Authority;
 (e) the relevant county commissioner;
 (f) a representative of the lead consultant; and
 (g) the relevant county secretary who shall be the Secretary to the Committee.

25. Each Rationalisation Technical Team shall—

- (a) undertake an institutional review of the county public service;
 (b) assess the skills and competencies required in the county government;
 (c) determine the optimal staffing for the county government;
 (d) establish the existing human resource capacity of the county government;
 (e) identify the public officers eligible for redeployment, transfer or separation;
 (f) sensitise and train the public officers affected by the capacity assessment and rationalisation programme;
 (g) facilitate the lead consultant at the county level;
 (h) prepare reports for consideration by the Inter-Agency Technical Committee on the capacity assessment and rationalisation programme; and
 (i) implement the capacity assessment and rationalisation programme in the county.

26. A Rationalisation Technical Team shall—

- (a) hold at least two meetings in a year at places and times that it shall consider proper;
 (b) regulate its own procedure; and
 (c) co-opt other persons as shall be required by the Technical Team for the performance of its functions.

Dated the 15th April, 2014.

ANNE WAIGURU,
 Cabinet Secretary,
 Ministry of Devolution and Planning.

GAZETTE NOTICE NO. 2920

THE PUBLIC FINANCE MANAGEMENT ACT

(No. 18 of 2012)

THE PUBLIC FINANCE MANAGEMENT (UWEZO FUND) REGULATIONS, 2014

(L.N. 21 of 2014)

APPOINTMENT OF CONSTITUENCY UWEZO FUND MANAGEMENT COMMITTEES

IN EXERCISE of powers conferred by Section 15 (5) of the Public Finance Management (Uwezo Fund) Regulations, 2014 the Cabinet Secretary, Ministry of Devolution and Planning gazettes the following members of Constituency Uwezo Fund Management Committees in

various constituencies as outlined below for a period of three (3) years, with effect from 25th April, 2014.

WEBUYE EAST CONSTITUENCY

Sub-County Commissioner or Representative	Member
Sub-County Development Officer or Representative	Member
Sub-County Accountant	Member
National Government Rep- Ministry Responsible for Youth and Women	Secretary
CDF Fund Account Manager	Ex-Officio
Dan Wanyama Chebuya	Member
Wasike Josse Wafunafu	Member
Jane Khasiro Juma	Member
Wasike Jesse Wafunafu	Member
Nasimiyu Violet Khaemba	Member
Chrispus Wamoyo Amukota	Member

LUNGA LUNGA CONSTITUENCY

Sub-County Commissioner or Representative	Member
Sub-County Development Officer or Representative	Member
Sub-County Accountant	Member
National Government Rep- Ministry Responsible for Youth and Women	Secretary
CDF Fund Account Manager	Ex-Officio
Ruwa Mdoe Tungwa	Member
Hassan Hamisi Renge	Member
Asha Shamis Hamad	Member
Saidi Muurabu Juno	Member
Sesilia Mwikali Mitau	Member
Zuhura Bakari Ali	Member
Chaka Nyondo	Member

KAJIADO NORTH CONSTITUENCY

Sub-County Commissioner or Representative	Member
Sub-County Development Officer or Representative	Member
Sub-County Accountant	Member
National Government Rep- Ministry Responsible for Youth and Women	Secretary
CDF Fund Account Manager	Ex-Officio
Julius Gikonyo Muchiri	Member
Stephen Omondi Wandange	Member
Fides Karimi Njagi	Member
Mary Nyakio Gaturu	Member
Immaculate Wangari Njenga	Member
Daniel Chalo Mutangili	Member
Lucy Kanini Bernard	Member
Scholastica Njeri Mungai	Member

MWALA CONSTITUENCY

Sub-County Commissioner or Representative	Member
Sub-County Development Officer or Representative	Member
Sub-County Accountant	Member
National Government Rep- Ministry Responsible for Youth and Women	Secretary
CDF Fund Account Manager	Ex-officio
Ambrose M. Mutua	Member
Festus Mutuku Muthoka	Member
Ida Nduku Masyuki	Member
Alice Ndinda Muange	Member
Alexander Musyoka Kimatu	Member
Mwongela C. Kyuu	Member
Peter Mwangangi Musau	Member
Annastacia Syomwai Mutuku	Member

LUGARI CONSTITUENCY

Sub-County Commissioner or Representative	Member
Sub-County Development Officer or Representative	Member
Sub-County Accountant	Member
National Government Rep- Ministry Responsible for Youth and Women	Secretary
CDF Fund Account Manager	Ex-officio
Khamisa Suleiman	Member
Moses Mutange	Member
Ayuma Indangasi	Member
Alice Ombima	Member
Dorcas M. Zablou	Member
Stephen Masheti	Member
Felix L. Mudukiza	Member
Gilbert Agoi	Member
Jacklyne N. Makale	Member